



**OUR LADY OF VICTORY SCHOOL ANNUAL GALA**

4755 Whitehaven Parkway NW

Washington, DC 20007

Phone: 202.337.1421 Fax: 202.337.2068 Email: Gala@olvschooldc.org

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**AUCTION DONOR CONTRACT**

Please Keep a Copy of this Form for Tax Purposes

NAME OF DONOR: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

BUSINESS TELEPHONE NUMBER: \_\_\_\_\_

ITEM DONATION:  THEME BASKET  SERVICE/CERTIFICATE  MERCHANDISE  MONETARY

Complete detailed description of item donated (listing *all* restrictions): \_\_\_\_\_

This service/merchandise must be used within one year of auction date, or as follows: \_\_\_\_\_

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Donation Estimated Value: \$ \_\_\_\_\_

*This item is an irrevocable gift to the Our Lady of Victory School Development Fund.*

Name of Authorized Individual/ Donor: (please print) \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name of OLV Solicitor: \_\_\_\_\_ (please print)

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\* For monetary donations please make all checks or money orders out to **Our Lady of Victory School Development Fund**

\* Please mail back this completed form with your donation to: **OLV School, 4755 Whitehaven Parkway NW, Washington, DC 20007** and make a copy for your records. Or send back via **Fax: 202.337.2068.**

*Government of the District of Columbia Exempt #53-0196613*

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**FOR ADMINISTRATIVE USE BY OLV**

OLV Contact (if different than above) \_\_\_\_\_

Item entered into auction system      Name: \_\_\_\_\_      Date: \_\_\_\_\_  
 Thank you sent      Name: \_\_\_\_\_      Date: \_\_\_\_\_  
 Item part of a larger donation      Part of what larger donation: \_\_\_\_\_